



REFUSE REMOVAL POLICY

Reviewed November 22, 2008

1. WEEKLY TRASH PICK-UP

A. INCLUDES: *Only regular household trash and garbage*

Items that can be recycled such as cans, bottles, plastic (#1 or #2 only), metal, cardboard, newspapers, magazines, construction debris, household appliances, LP propane tanks, etc. are not to be put in the trash. Bags containing these items will not be picked up.

B. CONTAINERS:

All trash bags must be tied and placed in secure trash barrels. **Trash barrels and covers must be marked with the unit number.** Please make sure that the bags do not exceed the maximum weight of 25 Pounds.

C. SCHEDULE: *Trash receptacles must be at the curb side by 8:00 AM* Year Round

Trash will be picked up on Mondays (Tuesday if Monday was a holiday or inclement weather)

Summer Season

Mondays and Fridays – Memorial Day through Labor Day as needed

2. LEAVES AND BRUSH

Leaves, pine needles and brush will be picked up throughout the Village periodically during the year, as necessary. Separate brush from leaves and pine needles. If bags are used, they must be paper leaf bags (Plastic bags are not allowed at the dump). Large piles of leaves must be covered with a tarp to keep them from blowing throughout the Village.

A. INCLUDES:

Raked yard leaves, pine needles and brush (Brush no longer than 6 feet in length)

3. SPECIAL TRASH DAY

Unit owners will be notified each year of the date, items included and procedures.



4. **RECYCLING:**

A. SCHEDULE: All approved recycling items will be picked up weekly on Wednesday. All items must be washed clean and covers removed.

B. INCLUDES:

Glass: Bottles, jars and jugs – *No broken bottles, mirrors, windows, etc.*

Metal: Tin cans and beverage cans – *No paint or aerosol cans*

Plastic: Jugs, bottles and jars – *Only items with a code of 1 or 2 can be recycled*

Paper: Newspaper, Magazines, Fliers, Cardboard, etc. – *Place in plastic bags to protect from the weather. Cardboard milk containers are trash.*

C. LOCATION:

Please use the bins provided or one of the three central locations: *Bottom of Knollview Road, The Hollow, and next to the Garage.*

The Town of Bourne requires all residents to recycle!!!

TRASH AND RECYCLING

Policy Violations

PROCEDURES: When any violation to the Refuse Removal Policy occurs, the following procedure will be followed:

First Offense: *WARNING* - Issued by the General Manager by mail

Second Offense: *NOTICE* - Issued by the General Manager by mail

Further Offenses: *FINE* - Issued in accordance with the HVCA Fine Schedule